



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 21 February 2023 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).

Stephen Chandler
Interim Chief Executive

February 2023

Committee Officer: **Colm Ó Caomhánaigh**
Tel: 07393 001096; E-Mail:
colm.oocaomhanaigh@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Liz Brighthouse OBE	Deputy Leader of the Council
Glynis Phillips	Cabinet Member for Corporate Services
Dr Pete Sudbury	Cabinet Member for Climate Change Delivery & Environment
Tim Bearder	Cabinet Member for Adult Social Care
Duncan Enright	Cabinet Member for Travel & Development Strategy
Calum Miller	Cabinet Member for Finance
Jenny Hannaby	Cabinet Member for Community Services and Safety
Mark Lygo	Cabinet Member for Public Health & Equality
Andrew Gant	Cabinet Member for Highway Management

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 21 March 2023

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note below

3. Minutes (Pages 1 - 20)

To approve the minutes of the meeting held on 24 January 2023 (CA3) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am Wednesday 15 February 2023. Requests to speak should be sent to colm.ocaomhanaigh@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Formal Approval of Early Years Funding Formula 2023/24 (Pages 21 - 26)

Cabinet Member: Deputy Leader, including Children, Education & Young People's Services

Forward Plan Ref: 2022/141

Contact: Sarah Fogden, Finance Business Partner, sarah.fogden@oxfordshire.gov.uk

Report by Corporate Director for Children's Services (**CA6**).

To seek approval for the funding formula for 2-year old and for 3 and 4-year old provision.

The Cabinet is RECOMMENDED to

- a) **Pass the funding increase received by Oxfordshire onto providers in full and approve the 2023-24 Early Years funding formula for 3 and 4- year old provision with an underlying hourly rate of £4.58 (excluding the supplements, SEN Inclusion Fund and Contingency).**
- b) **Pass the funding increase received by Oxfordshire onto providers in full and approve the 2023-24 Early Years funding formula for 2- year old provision at an hourly rate of £6.21.**

7. Pan Regional Partnership for the Oxford-Cambridge Area (Pages 27 - 36)

Cabinet Member: Leader

Forward Plan Ref: 2023/027

Contact: Robin Rogers, Programme Director (Partnerships and Delivery), robin.rogers@oxfordshire.gov.uk

Report by Chief Executive (**CA7**).

To formally commit the County Council to participate in the pan regional partnership.

The Cabinet is RECOMMENDED to

- a) **Agree that the County Council will be a participant in the proposed pan-regional partnership for the Oxford to Cambridge area;**
- b) **Delegate to the Chief Executive, in consultation with the Leader of the Council, agreement to future arrangements with respect to establishing the constitution of the new partnership.**

8. Network Management Plan 2023-2028 (Pages 37 - 94)

Cabinet Member: Highway Management

Forward Plan Ref: 2021/238

Contact: Keith Stenning, Head of Service – Network Management
keith.stenning@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CA8**).

The Cabinet is RECOMMENDED to

- a) **Approve the adoption the ‘Oxfordshire Network Management Plan 2023-2028’ at Annex 1**
- b) **Approve the Oxfordshire Network Management Plan Summary document at Annex 2**
- c) **Approve the delegation of authority to amend the Network Management Plan to the Corporate Director of Environment and Place in conjunction with the Portfolio Holder for Highway Management for the life of the Plan to ensure it is kept up to date with related Council policies and any government guidance or legislative changes.**

9. Response to the recommendations of the Citizens' Jury (Pages 95 - 210)

Cabinet Member: Travel & Development Strategy

Forward Plan Ref: 2022/219

Contact: John Disley, Head of Transport Policy, Environment and Place,
john.disley@oxfordshire.gov.uk / Susannah Wintersgill, Director of Communications,
Strategy & Insight, Susannah.wintersgill@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CA9**).

The Cabinet is RECOMMENDED to

- (a) **approve the council’s response to the recommendations resulting from the Citizens’ Jury;**
- (b) **support the development of a policy on the future use of juries and their place within the council’s decision-making process, as resolved by the Performance and Corporate Services Overview and Scrutiny Committee.**

10. Verge and Vegetation Policy (Pages 211 - 232)

Cabinet Member: Climate Change Delivery & Environment

Forward Plan Ref: 2022/222

Contact: Paul Wilson, Group Manager - Highway Operations,
paul.wilson@oxfordshire.gov.uk

Report by Corporate Director Environment & Place (**CA10**).

***** Annex 4 to follow *****

To approve updated and revised policy and guidance, support proposed action and approach, endorse a call for more trial sites.

The Cabinet is **RECOMMENDED** to

- (c) Approve the updated interim Highway Verge and Vegetation Management Policy and Service Aims at Annex 1.
- (d) Support use of guidance produced by www.plantlife.org.uk and **HERO** (Healthy Ecosystem Restoration Oxfordshire), including approach at Annex 4, to help further develop an incremental approach to the County Council's management of highway grass and vegetation assets.

11. Forward Plan and Future Business (Pages 233 - 238)

Cabinet Member: All

Contact Officer: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.